I'M JOINING THE DUKE CLASS OF 2024

NOW WHAT?

A GUIDE TO ENROLLING REGULAR DECISION
HOW TO ENROLL AT DUKE
REGULAR DECISION

This guide outlines the 5 steps you will take to enroll at Duke:

**STEP 1:** Submit the Online Reply Form

**STEP 2:** Send Your Official Test Scores

**STEP 3:** Activate Your NetID

**STEP 4:** Follow the Instructions in **THE BLUE BOOK**

**STEP 5:** Mail Your Final Transcript
STEP 1
SUBMIT THE ONLINE REPLY FORM
BY MAY 1, 2020
Sign the online Reply Form (click on the “Respond to Offer” tab in your online acceptance letter) acknowledging your enrollment and that you have read and accepted the Conditions of Admission and the Duke Community Standard. **You must reply by 11:59 p.m. on May 1, 2020.** We may not be able to honor replies after that point. **We DO NOT require an enrollment deposit.**

If you have questions or are unable to respond online, call the Office of Undergraduate Admissions (US. residents: 919.684.3214; outside the U.S. **only**: +1.919.684.8129).

STEP 2
SEND US YOUR OFFICIAL TEST SCORES
BY MAY 15, 2020
If you haven’t already done so, please have **official** SAT and/or ACT scores sent directly to Duke from the testing agency **no later than May 15, 2020.** If you received an application fee waiver, we will accept scores from your college counselor in place of an official scores.

STEP 3
ACTIVATE YOUR NetID
After you accept our offer of admission, you will receive your NetID via email along with detailed instructions on how to activate your Duke email account. Your NetID is the electronic key to a variety of computing systems and services at Duke (e.g., MyDuke). To access these resources, you must activate your NetID as soon as possible. Questions
about your NetID? Contact OIT (Office of Information Technology) at 919.684.2200 or visit oit.duke.edu/help.

STEP 4
FOLLOW THE INSTRUCTIONS IN THE BLUE BOOK
In May, you will receive a link via email to a digital publication called THE BLUE BOOK. It will tell you everything you need to do before you arrive in August. If you have trouble accessing the Blue Book, please email the Office of New Student Programs at studentorientation@duke.edu.

To view last year’s Blue Book, visit studentaffairs.duke.edu/new-students/blue-book.

THE BLUE BOOK will include detailed instructions on how to:

SIGN UP FOR HOUSING
All students are required to live on campus for their first three years. If you do not file the Housing Preference forms by the stated deadline, you will not be assigned a room in the lottery. Instead, you will be assigned a room after the lottery is completed. More information is available at studentaffairs.duke.edu/hdrl.

Reasonable Accommodations Request
Duke University is prepared to provide reasonable accommodations to allow qualified students with disabilities full participation in the same programs and activities available to all students. In order to receive consideration for reasonable accommodations under the Americans with Disabilities Act (ADA), you must return the Request to be Considered for Reasonable Accommodations form as soon as possible. For documentation guidelines and information about the program, visit access.duke.edu.
SELECT A DINING PLAN
First-year students are required to participate in one of Duke’s dining plans. The Blue Book will describe the various options available to you. More information about the First-Year Dining Plan is available at studentaffairs.duke.edu/dining.

SUBMIT HEALTH INFORMATION
All students at Duke are required to submit a record of immunizations and a report of medical history. In addition, proof of adequate medical insurance must be shown. You will receive an email with instructions in June. North Carolina law and Duke University require compliance in order to attend classes.

SUBMIT PHOTO TO DUKECARD OFFICE
This is your identification and campus access card. For questions regarding the Duke-Card, call 919.684.5800 or send an email to dukecard@duke.edu.

COMPLETE YOUR FIRST-YEAR QUESTIONS FOR FALL 2020 CLASSES
This will help you and your college advisor to better understand your academic interests and goals, and it will assist you in planning your first-year curriculum and first-semester courses.

REGISTER FOR FALL 2020 CLASSES
You will register for classes online, and you will receive instructions on how to do so in the Blue Book. You will receive additional information about classes via your Duke email address throughout the summer. Therefore, please check your email account regularly. For questions regarding classes, contact the advising office listed on the CONTACTS page.
**Foreign Language Placement**
Foreign language study is required in Trinity College of Arts & Sciences. If you intend to continue in a foreign language you studied in secondary school, you must refer to [advising.duke.edu/placement](http://advising.duke.edu/placement) (click on the “Foreign language” tab) for information on placement. No form is necessary.

**AP, IPC, and PMC Credit Information**
To see if you qualify for AP, IPC, and/or PMC credit, please visit [trinity.duke.edu/undergraduate/academic-policies/](http://trinity.duke.edu/undergraduate/academic-policies/) and click on “Credit: AP and IPC and PMC.”

**PAY YOUR FALL 2020 TUITION AND FEES**
Tuition and fees are due before the start of each term. You will receive an email notifying you when your bill is ready to review on DukeHub (a comprehensive system for viewing your student accounts, financial aid and personal data, and registering for classes). Please refer to the Bursar’s Office contact information on the CONTACTS page.

If you applied for financial aid, your award will appear on your bill. Disbursement of your award will occur once you have completed all required applications and provided all required documentation and information.

**APPLY TO THE FOCUS PROGRAM (OPTIONAL)**
Want to apply to the FOCUS Program? Submit an online application at [focus.duke.edu](http://focus.duke.edu) by May 25, 2020. Questions? Send an email to focus@duke.edu or call 919.684.9371.

**REGISTER FOR PRE-ORIENTATION PROGRAMS (OPTIONAL)**
STEP 5
SEND US YOUR FINAL TRANSCRIPT AS SOON AS IT IS AVAILABLE AND NO LATER THAN JULY 6, 2020
After graduation, your counselor/school official should complete a Final School Report on your behalf and upload it along with your final transcript through the Common Application or Coalition Application. Your counselor may also email your transcript to undergrad-admissions@duke.edu. Due to Duke University policies regarding COVID-19, Undergraduate Admissions is not receiving paper mail at this time. If any college work is completed before your enrollment, be sure that an official transcript is sent to the Duke University Registrar’s Office.

WELCOME TO THE CLASS OF 2024!
CONTACTS

ADMISSIONS:
Duke University Office of Undergraduate Admissions
Box 90586
Durham, NC 27708
Phone:
   U.S. residents: 919.684.3214
   Outside U.S. only: +1.919.684.8129
Fax: 919.681.8941
Email: undergrad-admissions@duke.edu
Web: admissions.duke.edu

DINING:
Duke Dining Services
Box 90898
Durham, NC 27708
Phone: 919.660.3900
Email: dining@duke.edu
Web: studentaffairs.duke.edu/dining

DISABILITY ACCESS:
Student Disability Access Office
Box 90142
Durham, NC 27708
Phone: 919.668.1267
TTY: 919.668.1329
Fax: 919.668.3977
Web: access.duke.edu
**DUKECARD:**
DukeCard Office
Box 90911
Durham, NC 27708
Phone: 919.684.5800
Email: dukecard@duke.edu
Web: dukecard.duke.edu

**FINANCIAL SUPPORT:**
Karsh Office of Undergraduate Financial Support
2122 Campus Drive
Box 90397
Durham, NC 27708
Phone: 919.684.6225
Fax: 919.660.9811
Email: finaid@duke.edu
Web: financialaid.duke.edu

**FOCUS PROGRAM:**
FOCUS Program
Box 90697
Durham, NC 27708
Phone: 919.684.9371
Fax: 919.684.4515
Email: focus@duke.edu
Web: focus.duke.edu

**HOUSING:**
HRL-Housing Assignments
Box 90451
Durham, NC 27708
Phone: 919.684.4304
Fax: 919.681.6248
Email: housing@studentaffairs.duke.edu
Web: studentaffairs.duke.edu/hdrl
**IMMUNIZATION & MEDICAL HISTORY:**
Duke Immunizations & Health Records  
Box 3886  
Durham, NC 27710  
Email: immunizations@duke.edu  
Web: studentaffairs.duke.edu/studenthealth

**OFFICE OF INFORMATION TECHNOLOGY:**
Phone: 919.684.2200  
Email: help@oit.duke.edu  
Web: oit.duke.edu

**PRATT SCHOOL OF ENGINEERING ADVISING:**
Associate Dean, Undergraduate Programs  
Box 90271  
Durham, NC 27708  
Phone: 919.660.5996  
Web: pratt.duke.edu

**PRE-ORIENTATION & ORIENTATION PROGRAMS:**
HRL-New Student Programs  
Box 90946  
Durham, NC 27708  
Phone: 919.684.3511  
Fax: 919.681.7520  
Email: studentorientation@duke.edu

**REGISTRAR:**
Office of University Registrar  
Box 90754  
Durham, NC 27708  
Phone: 919.684.2813  
Fax: 919.684.4500  
Email: registrar@duke.edu  
Web: registrar.duke.edu
TRINITY COLLEGE OF ARTS & SCIENCES ADVISING:
Academic Advising Center
Box 90697
Durham, NC 27708
Phone: 919.684.6217; 919.684.9284
Web: advising.duke.edu

TUITION & FEES:
Duke University Bursar’s Office
Payment Processing Center
P.O. Box 403636
Atlanta, GA 30384-3636
Phone: 919.684.3531
Fax: 919.684.3091
Email: bursar@duke.edu

STUDENT BUDGET
At the time of printing, the 2020-2021 cost of attendance had not been determined. For the most current information about costs and financial aid, visit financialaid@duke.edu.

2019-2020 AVERAGE COSTS:
Tuition and Fees: $58,198
Room and Board: $17,000 (Based on double-occupancy and median meal plan)
Personal Expenses/Books: $3,410
Total Cost of Attendance: $78,608
**MOVE-IN DAY**  
**TUESDAY, AUGUST 18, 2020**  
For more information, visit the New Student Programs website at [studentaffairs.duke.edu/new-students](http://studentaffairs.duke.edu/new-students). Refer to this site in the spring as more details are finalized.

**CALENDAR**

**FALL 2020**
- **AUG. 18**: First-year orientation begins  
- **AUG. 24**: Fall classes begin  
- **OCT. 2-6**: Fall break (begins at 7:30PM)  
- **NOV. 24-29**: Thanksgiving recess (begins at 10:30PM)  
- **DEC. 4**: Classes end  
- **DEC. 9-14**: Final exams

**SPRING 2021**
- **JAN. 6**: Spring classes begin  
- **MARCH 5-14**: Spring break (begins at 7:00PM)  
- **APRIL 21**: Classes end  
- **APRIL 26-MAY 1**: Final exams  
- **MAY 7-9**: Commencement weekend